**CLARIFICATIONS DOCUMENT-(Q&A)**

**Request for Proposal for**

**Selection of external auditor and spot-check**

**Publication reference: C2-CS-2**

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| **NO** | **Questions** | **Answers** |
|  | Page 33 of the RFP clearly mentions that our proposal needs to have a 3rd envelope containing the bid warrantee | **No bid Guarantee required.** |
|  | could you advise regarding the following statement mention in page 73:  The auditor should be registered as certified public accountant with the appropriate professional body in Jordan (i.e. JACPA) and have substantial experience in auditing major projects in the country.  **Our question:** according to our understanding that the Auditor should be with certified public accountant, kindly could you confirm if it is related to the auditor or the firm? | The Audit firm it needs to be registered and licensed by JACPA. In order to be registered as a licensed audit firm at JACPA, the managing partner would need to be a Jordanian CPA holder as well |
|  | We have comment in regard the bid guarantee requested (Performance obligation guarantee). In the RFP it is mentioned that it should be in appendix D. However, there is no appendix D attached in the RFP documents. | **No bid Guarantee required, and the performance guarantee will be required form the awarded firm.** |
|  | نود الاستفسار عن النماذج المطلوبه لتقديم العطاء, هل نكتفي بتقديم العرض المالي والفني والاوراق الرسمية لشركتنا؟  ام هناك متطلب لتعبئة كافة النماذج الموجودة في الRFP | يجب الالتزام بما ورد في دعوة العطاء، والنماذج المرفقة به |
|  | Does audit need visits? And if the answer is yes, how many visits are expected? | The audit firm would need to do field visits to complete the audit process, collect evidence and finalize the audit report. Number or visits will differ from case to case and can not be determined in advance. Any audit firm submitting a proposal need to estimate based of the requirements how many visits they need to complete the audit engagement |
|  | How much is the required bank guarantee? | **No bid Guarantee required** |
|  | As the project may cover the whole kingdom, do the audit and spot check works require any travel outside the outskirts of Amman metropolitan area? | For the spot check, there might be a possibility they will need to do so, in order to test the supporting evidence of employee payments, employment contracts ..etc.  For audit work, it is not required to travel outside Amman, but for evidence of some employees benefiting from the program, this may be required for companies that benefit from a large number of employees to take samples for audit |
|  | Can the project management (client) arrange for Social Security access online so the auditor can review and verify the employment of the targeted beneficiaries | The audit firm should have access to review all information related to the project, they could have a view access for the project information only, or they could send request SSC any requirements to be provided.  The auditor has the right to do so for audit purposes |
|  | Can you elaborate more about the bid bond and the performance guarantee if any, the mount? As from our previous experience with WB financing there is no requirement of any bond neither for bid nor for performance? | **No bid Guarantee required, and the performance guarantee will be required form the awarded firm** |
|  | What would the procurement committee decision be in case you received less than 3 offers, or less than 3 bidds passed the successful threshold, in other words in what cases the decision for retendering the decision would be? | Applied Procurement regulations will be followed. |
|  | What is budget for the forgoing tender | NA |